

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 11, 2021.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman

Eugene Cattani

Anne McGarry (SLH)

Donna Bossone

Terence Hoverter - absent

Thomas Pellegrino

Martin Burns

Dennis Ingoglia (Brielle)

Alexis Pollock – arrived 6:10

Michele Cartaya (Lake Como) - absent Joseph Loffredo

Alfred Sorino

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Rick Coppola, Director of Curriculum and Instruction; Doug Kovats, Board Attorney; Sandi Freeman, Recording Secretary
Quorum Reached

Mr. Cattani read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Mr. Cattani asked for a motion to accept the minutes.

Motion was made by Mrs. Bossone, seconded by Mr. Sorino, to accept and approve the minutes as specified in Item 7.

Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mrs. McGarry; Absent (3) Mrs. Cartaya; Mr. Hoverter; Mrs. Pollock
MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of April 27, 2021. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani said there would not be a report by the Student Board Representatives this evening.

8. Student Board Representative Report - No Report for the Month

Mr. Cattani turned the floor over to Dr. Kasyan for the Presentations.

Student Board Representative (No Report)

9. Presentations

Dr. Kasyan thanked everyone for attending this evening's meeting. He complimented and thanked the Board of Education for their student-centered focus and allowing the students to be presented at every meeting and always putting the children first.

Presentations

Dr. Kasyan referred to action taken at last month's meeting by the Board to accept the resignation for retirement of Colleen Graziano, the elementary school principal. He said that at the request of Mrs. Graziano, her retirement was approved without any public announcement. At tonight's meeting, Dr. Kasyan highlighted the accomplishments of Mrs. Graziano as principal of Manasquan Elementary School from 1985 to 2021 and congratulated on her retirement.

Highlighting Mrs. Graziano's on her Retirement

Dr. Kasyan provided the Board with the opportunity to see for the first time the new addition to the district's security team, Echo the security dog. He explained the reasons behind the opportunity to get a K-9 and train it to seek out alcohol, gun powder and cannabis. He introduced Echo and her caretaker, Tim Clayton.

Echo, the security dog

- K-9 Presentation – Presented by Tim Clayton, School Security Coordinator and K-9, Echo
 - Certification Update
 - Searching Abilities

Mr. Clayton explained the process involved in training Echo over the past year to provide K-9 services. He provided a demonstration with Echo seeking out a certain item he hid among the books on the shelf in the media center. Echo, now one year old, should receive her certification at the age of a year and a half. Dr. Kasyan thanked Mr. Clayton and Echo for being here tonight.

Mr. Clayton - Certification Update and Demonstration of Echo's Searching Abilities

Dr. Kasyan continued with the recognition of the teachers and students of the month. He read a poem that exemplifies the attributes of a teacher.

- High School Teacher of the Month – Madison Schille

Madison Schille MHS Teacher of the Month

Dr. Kasyan introduced and congratulated the High School Teacher of the Month, Madison Schille, and presented her with a Certificate of Appreciation and Wally Bucks. Ms. Schille was selected by the high school senior of the month, Ciara Berardi. Dr. Kasyan asked if Ms. Schille would sign a song. Ms. Schille began her song and was unexpectedly joined in by members of the high school choir. Dr. Kasyan thanked her and the students for the wonderful performance.

- **Elementary School Teacher of the Month – Michael Pape**

Michael Pape
MES Teacher of
the Month

Dr. Kasyan introduced and congratulated the Elementary School Teacher of the Month, Michael Pape and presented him with a Certificate of Appreciation and Wally Bucks. Mr. Pape was selected by the elementary school student of the month, Julia Incolla.

Dr. Kasyan provided the criteria that is met in order to be selected as a student of the month.

- **High School Students of the Month – Ciara Beradi, Senior – Fiona Reilly, Junior – Carly Coble, Sophomore – Casey Finnegan, Freshman**

MHS Students
of the Month

Dr. Kasyan introduced and congratulated the High School Students of the Month. He read the accomplishments of each student and presented them with Certificates of Appreciation and Wally Bucks.

- **Elementary School Student of the Month – Julia Incolla**

MES Student of
the Month

Dr. Kasyan introduced and congratulated the Elementary School Student of the Month, and presented her with a Certificate of Appreciation and Wally Bucks.

- **MHS Girls Basketball**
 - #3 Shore Conference Champions
 - #7 State Ranking

MHS Girls
Basketball
Team

Dr. Kasyan congratulated the Manasquan High School Girls Basketball team and thanked the girls for working together with an essence of collaboration and creativity on the court. He asked Coach Lisa Kukoda to join him at the podium, along with Coach Homan and Coach Roman. The coaches and team members were presented with a plaque made from the old gym floor engraved with their names, numbers and accomplishments for the year and Wally Bucks. Ms. Kukoda thanked the Board for their endless support of the program and the student athlete experience, along with a beautiful new gym. She congratulated Mrs. Graziano and thanked her for hiring her in 2008 to her first teaching job in Manasquan.

Five Minute Break

Dr. Kasyan asked for a five-minute break to partake in refreshments at 6:30.

Dr. Kasyan continued the meeting at 6:36 p.m. with the Principals' Reports.

10. Principals' Reports

- Lower Elementary School (PK-4) – Colleen Graziano

Dr. Kasyan turned the floor over to Mrs. Graziano for the Lower Elementary School – PK to 4 report.

Principals'
Reports

Mrs. Graziano thanked the teachers for the changes that were made in the classrooms with their instructional programs in the beginning of the school year. She is pleased that steps are being taken now to move back to a more normal instructional program with increased small group instruction in the classroom and more time outside allowing for mask breaks. She reported that several annual events are being planned and a Mother's Day Tea was held in the preschool on May 7th. They are also planning for a Father's Day program called Donuts with Dad. The gym teachers are working on plans for Field Days for Grades 1 and 2 on May 18th and Grades 3 and 4 on May 19th. Planning is underway for the Annual End of the Year Celebration for the Kindergarten students. The students are continuing with online instruction with the iReady "My Path" mathematics practice. She reported that on May 14th the 4th marking period progress reports will be available on the Parent Portal. A Virtual Author visit by Ethan Berlin will take place for the Pre-K through Grade 2 students on May 17th. She thanked Ms. Kopec for arranging this through Book Town. Mrs. Graziano concluded her report.

Lower
Elementary
School Report
Mrs. Graziano

- Upper Elementary School (5-8) – Megan Manetta

Dr. Kasyan turned the floor over to Mrs. Manetta for the Upper Elementary School – Grades 5 to 8 report.

Upper
Elementary
School Report
Mrs. Manetta

Mrs. Manetta reported that the Grade 5-6 transition planning meeting was very well attended with over 50% of the 5th grade parents in attendance for the virtual event. Parents were provided with important information on what the students should expect when they transition to the 6th grade. She said the drama production of Mary Poppins had a beautiful run over a 4-night period. She complimented the students on their incredible performances and commended Ms. Sliwoski, the drama club director, for being a force of nature and providing an outstanding effort in directing this production. She provided a video clip of Mary Poppins in her report. Mrs. Manetta reported on the following events that are coming up in the upper elementary school: Grade 8 CogAT Testing; the 8th Grade Dance; the Pine Grove Trip on May 24th; the Academic and Athletic Awards; and the National Junior Honor Society Induction. Mrs. Manetta concluded her report.

- High School – Robert Goodall

Dr. Kasyan turned the floor over to Mr. Goodall for the Manasquan High School report.

High School
Report
Mr. Goodall

Mr. Goodall reported that scheduling for the 2021-2022 school year is on-going in the Guidance Office. AP testing is underway at the high school. Notification will be provided to the parents on the exam schedule and the final days of school. Co-curricular activities, celebrations, proms, awards and induction programs and the graduation ceremony are being planned for the high school. Safety guidelines and practices, along with masking and social distancing is being maintained at the high school. He, Mr. Coppola and Mrs. Kenney will be conducting an audit of the academies looking towards certification and increasing internships and job shadowing opportunities for the students. Division 3 athletics and academic commitments were recognized on Wednesday. The Manasquan High School Spring Choir Concert will take place on May 12th at 6:30 p.m. on the front lawn of the high school. Mr. Goodall provided a list of events that will take place in June under the tent. Preparations are underway for the one hundred and thirty-sixth annual commencement on June 23, 2021 at 6:00 p.m. at the Vic Kubu Warrior Field. Mr. Goodall concluded his report.

Dr. Kasyan concluded the Presentation for the evening.

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

Public Forum
on Agenda
Items

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

There was no comment from the public on agenda items. Mr. Cattani opened the second Public Forum on any items on or not on the agenda.

12. Public Forum

Karin Finnegan, 704 Howell Drive, Brielle – Ms. Finnegan attended Manasquan High School and now has a daughter who is currently a freshman. Her daughter came to Manasquan High School because of the Performing Arts Academy. Ms. Finnegan is disappointed in finding out that this academy is not being funded as it should be and does not compare to programs offered at Red Bank Regional and Freehold. The theater is old, and the sound system is inadequate. The teachers are enthusiastic and passionate in what they do and have done their best with what the facility provides them. She hopes in moving forward that the Performing Arts Academy will be properly funded.

Brigitte McGuire, Bradley Beach – Ms. McGuire pulled her son last year from the high school because as a parent paid tuition student, she did not want to pay for hybrid learning. Her children are excited about coming to Manasquan High School in the fall but if things do not change, she will need to have a Plan B. She spoke on the process of normalizing for next year and the possible negative effects with the continuance of mask wearing. Students' physical, mental and emotional health aspects have been ignored. She suggested having a round table with the board, parents and students to discuss this matter. She thinks it is time to take a stand to normalize the school. She responded to the email that was sent out and is waiting for a response to her questions.

Kelly Condon, 181 Broad Street, Manasquan – Ms. Condon addressed the Board in December asking them to review a policy regarding sports and homeschooled children. She has not heard anything further on this matter and asked if anyone has looked over the policy. She has three children, two in virtual learning and one in-person. She is thankful for the 5 full day program in the elementary school. She referred to the restart letter sent to parents last August that said students outside in extreme heat will not be required to wear masks. She has observed students outside on warm days wearing masks and students outside for gym class wearing masks. She is concerned with masks being required during Field Day. She asked why the high school students can come over to the elementary school for the Peer Program wearing masks having close contact with the students, and yet her second grader is still limited from playing with a friend on the playground. The kids need to be unmasked while sitting in the classroom and outside.

Mr. Cattani closed the Public Forum seeing no further comments from the public.

Mr. Cattani said that discussion has taken place regarding sports and homeschooled children; however, it has not been addressed by the entire Board. He does not expect it to be a quick decision and it must be discussed with the entire Board.

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

13. Discussion Items May 11, 2021 Agenda (*Denotes Action Item on This Agenda)

• Education, Curriculum & Technology

Dr. Kasyan reported that there have been zero cases of COVID in the schools, since returning to full time in the high school on April 19th following CDC and Department of Health mandates. There has been discussion on removing the mask requirement while actively engaged in activities during field day but when in lines students will be required to wear masks. The teachers and staff are compassionate towards the children and he believes they do give mask breaks. He asked the school principals to make sure this is being done in their buildings. A committee has met to focus on the psychological welfare of the students and plans are being made to address this matter through programs being brought in at the high school level and then at the elementary school.

Dr. Kasyan asked Dr. Crawley to provide the details of the projects that will be underway over the summer that focus on the music room at the elementary school and the high school auditorium. Dr. Crawley reported that at the high school the auditorium walls and ornate trim will be painted, the carpet will be replaced along with the house lights and sconces. It is planned to restore it to its historical glory. At the elementary school the music room layout will be changed significantly. The room will be separated with a sound-proof wall and the stage will be removed allowing for more room for performances. Dr. Kasyan

C.O.W.
Discussion
Items

COVID Update

Summer Work

said that these upgrades were a part of a wish list from the teachers involved in the arts. Windows were also considered for this room, but this was cost prohibited and will be considered in the future. He complimented the Manasquan High School Alumni Foundation for contributing to the renovations to the high school media center and said that discussion has taken place to look into new seating in the Jack Nicholson Theatre. The sound board system was checked out by a company and functions properly but there is a need to replace two speakers. He agrees that we have a very young, energetic and well trained staff in the arts program.

Summer Work

- 2021-2022 School Year
 - Full Time Preschool Program for 4-Year-Olds

Dr. Kasyan said discussion is taking place at the administrative level to increase the 4-year-old preschool to a full-time program next school year. This would allow for an increase in the 4-year-old tuition rate, but he believes it will provide a better learning experience for the children.

2021-2022
Full Time
Preschool
Program for 4-
year-olds

- Personnel– To be Discussed in Executive Session*
- Policy
- Policies for Amendment – 2nd Reading *
 - P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
- Finance

Policies for
Amendment
2nd Reading
P9181

Dr. Kasyan turned the floor over to Dr. Crawley for the Buildings & Grounds/Facilities report.

- Buildings & Grounds/Facilities
 - Fieldhouse Update

Dr. Crawley presented the finalized logistic plan for the fieldhouse project. Site work will involve pouring the foundation, installing drainage systems and prepping the earth for the building. The site work is scheduled to begin on June 7th at the end of baseball season. Three parking spots will be lost by the location of the stabilized entrance and an arrangement was made with the Manasquan First Aid Squad to allow parking in their lot during this time.

Fieldhouse
Update

- MES Field Renovation

Dr. Crawley said that a summer project being considered is the renovation of the drainage system at the elementary school field. Mr. Perello, the engineer designing the drainage system, found the soil to be very compacted and the cause of the drainage issue. Options were explored for a full turf in the amount of \$3 million and the drainage system in the amount of \$100,000 to \$150,000. Prices are coming in on a full recultivation of the field and relaying of sod. After discussion, it appears that the best route to go would be to install the drainage system and then revisit in a year to see if it is necessary to recultivate and resod completely. This would not have any impact on the new drainage system. Dr. Kasyan said in discussion with the engineer, the new drainage system and fracturing the ground should take care of the drainage problems by 85 or 90%.

MES Field
Renovations

Mr. Pellegrino asked if there is any chance of having the same bidder that worked on the field incorrectly the last time. A discussion took place on how the project was addressed by the last contractor and engineer. Dr. Kasyan said that this project is being handled by a new engineer and the work being done is different from the last project.

- Summer Projects

Dr. Crawley reported on additional summer projects involving the replacement of a sewer pipe that connects Pod B and Pod C at the elementary school that has eroded to the point of not being able to accommodate the school's use. The bathroom in Pod C has been closed for the year and the reason for

Summer
Projects

this is that the time and work involved to address this repair is very extensive. Work will begin once the students leave at the end of the school year. A renovation of the flooring and lights in Pod A will also be addressed along with the cafetorium floor being encapsulated that will serve to lower the already hardly detectable levels of mercury and it will look like a brand-new floor.

Summer
Projects

Dr. Kasyan said the enrichment classes and extended year programs will still take place in both schools over the summer. Dr. Crowley added that summer recreation programs will also take place.

Summer ESY &
Enrichment
Programs

Dr. Kasyan concluded the Committee of the Whole portion of the meeting and continued with the Superintendent's Report.

Superintendent
Report

14. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,521**
 - **High School – 993**
 - **Elementary School – 528**

Enrollment
Document A

Dr. Kasyan reported on the total district enrollment and individual school enrollments for the month of April 2021, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **April 28th – Fire Drill**
 - **April 30th – Lockdown Drill**
 - **Alternative School:**
 - **April 28th – Fire Drill**
 - **April 30th – Lockdown Drill**
 - **Elementary School:**
 - **April 22nd – Fire Drill**
 - **April 30th – Lockdown Drill**

Attendance,
Fire Drill, Bus
Evacuation,
Suspensions
and Tardy
Reports
Document B

Dr. Kasyan reported on the attendance comparison, fire drills, bus evacuations, suspensions, and tardy reports, as specified in Document B. The conducted drills satisfied the state requirements for fire and safety drills in the district.

- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

HIB Monthly
Report
Document C

Dr. Kasyan reported on the HIB Monthly Report for April, as specified in Document C.

Dr. Kasyan turned the floor over to Mr. Place, for the Report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**
 - **One-to-One Student Technology Program**

Report of the
Assistant
Superintendent
Mr. Place

Mr. Place updated the board on the One-to-One student technology program and recommendations for moving forward. The program began seven years ago and moved into various grade levels in phases with a Grade 5 through Grade 12 program today. He reviewed the current student and staff device inventory for leased and district owned devices. He is recommending for the high school students a new 3-year dollar out lease purchase of Dell Latitude 3310 EDU Edition devices. The EDU Edition will provide a more durable device for student use. He is recommending for the faculty in both schools, a new 3-year lease purchase of Dell Latitude 3310 2-in-1 laptops. He provided a current price versus a new device comparison that results in a slight decrease in the price. Mr. Place reported that there are no additional or new devices needed at this time for students in Grade 5 through Grade 8. The total new 3-year lease recommendation for both student and faculty devices would have an annual cost of \$299,201.01. Mr.

Place explained the benefit of the lease purchase route being that at the end of the lease the devices would not require being shipped back to Dell and can be used in the lower grade levels for an in-school one-to-one program and, if requested by parents, can be provided for at-home use. They can also be used for spare parts as needed for in-house repair of devices. Mr. Place pointed out that this falls under the 2021-22 technology budget. Mr. Place concluded his report. A copy of the presentation will be included in the formal minutes.

Report of the
Assistant
Superintendent
Mr. Place
(continued)

Dr. Kasyan said it was a nice step forward to provide the 3rd and 4th grade students with laptops and provide them with online access for educational programs.

Dr. Kasyan turned the floor over to Mr. Coppola, for the Report of the Director of Curriculum and Instruction with a focus on the Ready Math Program.

- **Report of the Director of Curriculum and Instruction**
 - Ready Math Presentation

Report of the
Director of
Curriculum and
Instruction

Mr. Coppola reviewed the steps that were taken prior to adopting the Ready Math program and the professional development that was provided by Curriculum Associates. The topics being covered in tonight's presentation will focus on Professional Development; Diagnostic Assessment and Personalized Instruction; Diagnostic Results and 2021-2022 Professional Development Score and Sequence. The i-Ready professional development team of PD Managers and PD Specialists collaborated with the teachers and administrators to assist in using the Ready Math program. The implementation of the professional development was to provide deeply infused, data-driven practices into everyday instruction and to bring new techniques and insights from ongoing research to all users. He reviewed the Purposeful Professional Development Plans, the Ready Classroom Math Professional Development Scope and Sequence and the Supplemental Professional Development Offerings. Mr. Coppola turned the floor over to Mr. Murin, Supervisor of Instruction, for a review of the diagnostic assessment and personalized instruction provided by the Ready Math program. Mr. Murin said an integral part of Ready Math is the diagnostic assessments and My Path, which is a personalized learning program for each of the students. He provided details of the assessment process and the data provided to the teachers that creates an individualized instructional plan for each student. The teachers can review individual students, the class as a whole and see the strengths and weaknesses in the classroom. It also provides the teachers the opportunity to collaborate with each other teachers to share what methods were used in their classrooms to achieve a more proficient strength. Mr. Murin said that "My Path" i-Ready Personalized Instruction is based on the most recent diagnostic results and assigned to push students to learn past their current level with the goal to spend a specific amount of time and perform at a designated success rate each week. A video presentation provided information on the i-Ready Growth Model. Mr. Murin reviewed the Ready Mathematics Grade Level Data that provides the scale score improvement, typical growth and stretch growth for grades K through 6. The last diagnostic is scheduled in June and he looks forward to reviewing the data and looks forward to an even better second year. Mr. Murin also thanked Mrs. Graziano for hiring him to his position in Manasquan and congratulated her on her retirement. Mr. Murin turned the floor over to Mrs. Manetta spoke on the continuation of building-based professional development. She reviewed the Ready Classroom Math professional development scope and sequence for 2021-2022. The use of the program will be enriched this year by the consistent use of My Path personalized learning in each class as well as additional sessions when intervention is needed. A copy of the presentation will be included in the formal minutes.

Ready Math
Presentation
Mr. Coppola
Mr. Murin
Mrs. Manetta
Mrs. Graziano

Mrs. Manetta addressed a question asked by Mrs. Pollock on the feedback received from teachers on the program. She said that the teachers like the fact that it values the collaborative discussion and problem solving that takes place.

Mr. Loffredo asked for clarification that the contract is with Curriculum Associates and Ready Math is their program that provides the PD Managers and PD Specialists to work with the teachers online. He believes that in-person training would be more beneficial and asked if next year they will provide in-person training. Mr. Coppola said that he would prefer in-person training next year, as it provides for

interaction with the teachers and brings the professional development to another level. He said the partnership with Curriculum Associates has been wonderful and he is happy with the support that has been provided to the teachers. Mrs. Graziano complimented Curriculum Associates for their professional development and level of support. Dr. Kasyan commented that the teachers picked this program because of the data it would provide for them. He is excited by this presentation and looks forward to moving forward with this program with more small group instruction next school year. Mrs. Manetta said that the program does encourage small group instruction. He thanked Mr. Coppola, Mr. Murin, Mrs. Manetta and Mrs. Graziano for tonight's presentation. He thanked Mr. Murin for embracing his role as the district wide supervisor and complimented his tight grasp on instruction.

Dr. Kasyan said Mrs. Kenney could not attend tonight's meeting.

- **Report of the Director of School Counseling Services**

Dr. Kasyan concluded his Superintendent's Report.

Mr. Cattani asked for a motion to approve the Superintendent's Report.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Cartaya, Mr. Hoverter

MOTION CARRIED

Acceptance
and Approval
of the Supt's
Report

Recommend approval and acceptance of the Superintendent's Report.

Mr. Cattani asked if there were any Manasquan General Items that required a separate vote and if there were any questions on Items #15 through #26. Seeing none, he asked for a motion to approve Items #15 through #26. Mr. Pellegrino said it was nice to be approving field trips once again.

Motion was made by Mr. Bolderman, seconded by Mr. Burns, to approve Manasquan General Items #15 through #26.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

Manasquan
General Items
#15 – #26

MANASQUAN

General Items

- 15. Recommend** approval of the acceptance of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021 -2022 school year:

Student ID# to be determined (P.D.) – K

Student ID# to be determined (L.G.) – K

Student ID# to be determined (J.M.) – K

Student ID# to be determined (T.N.) – K

Student ID# to be determined (B.R.) – K

Student ID# 3221299043 - K

2021-22
Tuition Free
Students of
Staff Members

- 16. Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2021-2022 school year:

Student ID# 1810137644 – Grade 1

Student ID# 1977268868 – Grade 4

Student ID# 1462755743 – Grade 1

Student ID# 7199899419 – Grade 4

Student ID# 6567379652 – Grade 2

Student ID# 2995511031 – Grade 5

Student ID# 1462843571 – Grade 2

Student ID# 7851307892 – Grade 5

Student ID# 9928026984 – Grade 2

Student ID# 7472508500 – Grade 6

Student ID# 8030459612 – Grade 2

Student ID# 5336242894 – Grade 6

Student ID# 6246305095 – Grade 3

Student ID# 9622559037 – Grade 7

Student ID# 7216590335 – Grade 3

Student ID# 3770441278 - Grade 7

Student ID# 4141729557 – Grade 3

Student ID# 4148189907 – Grade 7

Student ID# 3647465181 – Grade 3

Student ID# 3596636428 – Grade 7

Student ID# 1872839224 – Grade 3

Student ID# 6817094605 – Grade 8

Student ID# 9247057206 – Grade 3

2021-22
Continuation of
Placement of
Tuition Free
Students of
Staff Members

17. **Recommend** approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan Elementary School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:

Student ID# 3196373551 – Grade 1	Student ID# 8760486398 – Grade 6
Student ID# 9170203664 – Grade 3	Student ID# 5614927445 – Grade 8
Student ID# 9284864124 – Grade 5	

18. **Recommend** approval of the agreement with Pine Grove Day Camp, Wall, N.J., to hold the 2021 8th grade picnic, on May 24, 2021, (proposal previously signed on May 4, 2021 by Dr. Crawley, SBA/BS), as per **Document 1**.

19. **Recommend** approval of **Dr. Richard Worth** to conduct a psychiatric assessment of student #4575216283 at a rate of \$650.00.

20. **Recommend** approval of the following 2020-2021 Aid-in-Lieu of Transportation payments for the months of January 2021 – June 2021. The \$500 per student payment will be prorated based on the actual days of in-person sessions (if applicable):

St. Catharine School	95 in-person – 14 virtual (87% of \$500)	12 students @ \$435 each	\$5,220
Christian Bros. Acad.	84 in-person – 18 virtual (82% of \$500)	9 students @ \$410 each	\$3,690
Ranney School	Full in-person program	5 students @ \$500 each	\$2,500
St. Peter School	Full in-person program	2 students @ \$500 each	\$1,000
Red Bank Catholic	(To be determined)		
Calvary Academy	(To be determined)		
Aid-in-Lieu of Transportation			
January – June 2021			\$12,410

Professional Days

21. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **None for the Month**

Student Action

Field Trips

22. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
June 18, 2021 June 21, 2021 (Rain date)	Andrew Manser Jestine Jones Marc Reid Rob Markovitch Tom Russoniello Kristine Pierce Laura Wahl Kirt Wahl Michael Pape Kindle Kuriscak Patricia Reo Linda Bradley Lauren Kelly	Grades 7 & 8	Manasquan Beach	Beach Clean Up	3 Teachers 1 Nurse	None	None

Placement of Students on Home Instruction

23. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

2021-22
Continuation of
Placement of
Parent Paid
Tuition
Students

Pine Grove Day
Camp
Document 1

Dr. Worth –
Psychiatric
Assessment

2020-21 Aid-in-
Lieu of
Transportation
Payments

MES
Professional
Days
(No Report)

MES Field Trips

MES Home
Instruction

Placement of Students Out of District

- 24. **Recommend** approval of the revised 2020-2021 External Placement list that reflects both transportation and tuition costs. **No Report for the Month**
- 25. **Recommend** approval of the revised 2021-2022 External Placement list that reflects both transportation and tuition costs, as per **Document 2.**

Financials

- 26. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **April, 2021** as per **Document 3.**

Mr. Cattani asked if there were any Manasquan/Sending Districts General Items that required a separate vote and if there were any questions on Items #27 through #43. Seeing none, he asked for a motion to approve Items #27 through #43.

Motion was made by Mrs. Bossone, seconded by Mr. Burns, to approve Manasquan/Sending Districts Items #27 through #42.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Cartaya, Mr. Hoverter

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

- 27. **Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **APRIL, 2021** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **APRIL 30, 2021** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2021** as per **Document D.** (The Treasurer of School Moneys Report for the month of **APRIL, 2021** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2021**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2020-2021 budgets for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **APRIL 2021** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Report** – **Document F**

2020-21
External
Placements
(No Report)

2021-22
External
Placements
Document 2

MES Central
Funds Report
Document 3

Manasquan/
Sending
Districts
General Items
#27 - #43

Financial
Reports

Secretary's
Certification

Acceptance of
the Secretary's
Certification

Secretary's
Financial &
Investment
Report
Document D

Budget
Certification
Document D

Purchase
Orders
Document E

Cafeteria
Report
Document F

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$314,915.92** for the month of **MAY, 2021** be approved. Record of checks (**#48051** through **#48060**), and distributions are on file in the Business Office.

*Bills
(Current
Expense)*

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$0.00** for the month of **MAY, 2021** be approved. Record of checks (**#** through **#**), and distributions are on file in the Business Office.

*Bills
(Capital
Expense)*

Confirmation of **Bills (Current Expense)** for **APRIL, 2021** at **\$2,643,000.25** and checks (**#47924** through **#48050**) and **(Capital Expense)** for **APRIL, 2021** at **\$64,056.35** and checks (**#1214** through **1218**).

*Confirmation
of Bills (Current
and Capital
Expense)*

Recommend acceptance of the following **High School Central Funds Report** for the month ending **APRIL 2021** as per **Document G**.

*MHS Central
Funds Report
Document G*

28. Recommend approval of the agreement between the Manasquan School District and Project Lead The Way, Inc., (“PLTW”), as specified in the agreement on file in the board office (attorney reviewed and approved).

*Project Lead
The Way
Agreement*

29. Recommend approval of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year:
Student ID# *to be determined* (T.M.) – Grade 9

*2021-22
Tuition Free
Student of Staff
Member*

30. Recommend approval of the continuation of placement of the following Tuition Free Student of Staff Members, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year:
Student ID# 4982707962 – Grade 10 Student ID# 3297934118 – Grade 11
Student ID# 3136391428 – Grade 10 Student ID# 9938616264 – Grade 12
Student ID# 4837298022 – Grade 10 Student ID# 1443214974 – Grade 12

*2021-22
Continuation of
Placement of
Tuition Free
Students of
Staff Members*

31. Recommend approval of the continuation of placement of the following Half-Price Tuition Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2021-2022 school year, at the tuition rate of \$4,255:
Student ID# 9268640462 – Grade 12

*2021-22
Continuation of
Placement of
Half-Price
Tuition Student
of Staff
Member*

32. Recommend approval of the continuation of placement of the following Parent Paid Tuition Students, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00. In accordance with District Policy 6153 – families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students:
Student ID# 4861462258 – Grade 10 Student ID# 2634909987 – Grade 11
Student ID# 3970415040 – Grade 10 Student ID# 4770730041 – Grade 11
Student ID# 1772742428 – Grade 10 Student ID# 4661105187 – Grade 12
Student ID# 8004823794 – Grade 10 Student ID# 2734184843 – Grade 12
Student ID# 1166439205 – Grade 10 Student ID# 5102746136 – Grade 12
Student ID# 4073468733 – Grade 11 Student ID# 1449036585 – Grade 12
Student ID# 9926497165 – Grade 11 Student ID# 5124571571 – Grade 12

*2021-22
Continuation of
Placement of
Parent Paid
Tuition
Students*

33. Recommend approval of the acceptance of the following Parent-Paid Tuition student, for the 2021-2022 school year, in the Manasquan High School, at the annual tuition rate of \$8,510.00.
Student ID# *to be determined* – (O.S.) – Grade 9

*2021-22 Parent
Paid Tuition
Student*

34. Recommend approval of the submission of the Coronavirus Response and Relief Supplemental Appropriations Act – Elementary and Secondary Emergency Relief Fund II (CRRSAA – ESSER II) and Perkins Secondary Consolidated grant.

*CRRSAA –
ESSER II and
Perkins Grants*

35. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2021 through June 30, 2022 as per **Document H**.

2021-22 Tax
Levy Schedule
Document H

36. **Recommend** approval of the Manasquan High School’s Membership in the New Jersey State Interscholastic Athletic Associations (NJSIAA) and the payment of \$2,500 in dues for the 2021-2022 school year, as per **Document I**.

NJSIAA
Membership
Document I

37. **Recommend** approval of the renewal of the contract for Printing Services with Centurion Printing, Kenilworth, NJ, for the 2021-2022 school year (Renewal #2) in accordance with the specification of the Printing Services bid #PS19-20 of May 8, 2019, in the estimated bid amount of \$19,260.10.

Centurion
Printing –
Renewal #2

38. **WHEREAS**, The Manasquan Board of Education has provided the adequate public notice and public hearing, consistent with the terms of NJSA 18A:11-11 in order to alter/amend the terms of the Employment Agreement for the Superintendent of Schools; and

Superintendent
Contract
Document J

BE IT RESOLVED, that the Manasquan Board of Education hereby rescinds the Employment Agreement for Frank Kasyan as Superintendent of Schools for the term beginning June 1, 2017 and ending June 30, 2022 and adopts and approves the attached replacement Employment Agreement for Frank Kasyan as Superintendent of Schools for the term beginning May 1, 2021 and ending June 30, 2025, which has been previously approved by the Executive County Superintendent, as per **Document J**.

39. **Recommend** approval to acquire and to finance by means of a 3-year, lease purchase (\$1.00 end of term purchase option) 1050 Dell Latitude 3310 laptop devices and 190 Dell Latitude 3310 2-in-1 devices in an amount not to exceed \$299,201.01 per year (\$860,836.70 total) through Dell Financial Services, pending attorney review of contract. Device pricing per NJ State Contract # M0483.

Lease Purchase
– Dell Laptop
Devices

40. **Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document K**.

P9181 – 2nd
Reading
Document K

- P 9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Professional Days

41. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 9, 10, 11, 2021	Peter Crawley	Virtual	NJASBO Virtual Conference	No	Registration - \$150.00
June 14-July 25, 2021	Melissa Galano	Online	Dance Curriculum Workshop	No	Membership - \$115.00 Registration - \$ 295.00
July 12-16, 2021	Barbara Buckley	Vermont	AP Summer Institute	No	Mileage - \$120.00 Tolls - \$20.00 Registration - \$1095.00 Hotel - \$200.00 Meals - \$100.00

**Student Action
Field Trips**

42. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 17, 2021	Chryseis McHugh Criag Murin	Lab Astronomy	InfoAge	Study Rocketry and the Satellite	Yes-2	1 Bus \$350.00	None
May 13, 2021	Jill Santucci Anthony Cinelli Brian Rostron Donya Manovill Autumn Sterner Nurse - TBD	Peer Leaders	Shark River Park	Peer Group Activities	Yes - 2	1 Bus - \$600.00	None
June 11, 2021	Jill Santucci Amy Certo	Grades 9-12	Manasquan	Law Enforcement Torch Run	Yes- 2	None	None
June 9, 2021	Meghan Hillman Lisa Crowning Marisa Marco Chris Craig Meredith Heeter Jamie Onorato Courtney Larkin Alyson Griffith Pam Puryear Nurse - TBD	Grade 12	Pine Grove Wall Twnshp	Senior Class Trip	Yes -10	4 Buses @ \$250.00 per Bus	None
May 14, 2021	Jill Santucci Jennifer Dyer Brian Rostron Donya Manovill Autumn Sterner	Peer Leadership	Belmar	Socialization Skills and Train Riding Process	Yes - 1	None	None

Placement of Students on Home Instruction

43. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #2686906059 **Grade 11** **May 2, 2021 – June 2, 2021 (Medical)**
- #8397499020 **Grade 11** **May 11, 2021 – June 11, 2021 (Medical)**
- #1274491076 **Grade 12** **May 19, 2021 – June 23, 2021 (Medical)**

Mr. Cattani asked if there was any Old or New Business to come before the Board.

44. Old Business/New Business

Mr. Cattani reminded the Board that the Superintendent's Evaluation needs to be addressed at this time.

Mr. Pellegrino asked for any opportunity to reduce the need for masks when the students are outside. He suggested surveying parents for their opinion on this matter.

Dr. Kasyan said that from day one the plan was to be as close to normal as possible for the children. The elementary school has been open every day and for a period of three weeks there has not been any COVID cases in the buildings because of the precautions in place. The focus is maintaining a high level of safety and security and the first opportunity made to de-mask will be presented to the Board. He, Dr. Crawley and Mr. Place review reports daily. He understands what the parents are saying, he does not disagree with these comments and he will continue to look into this further.

MHS Home Instruction

Old Business/
New Business

Discussion on masks while students are outside

Mr. Loffredo referred to comments made in emails he has received that make reference to the appreciation that people have for the administration and staff for what they provide to our students. There is conflicting information on science and who and what to follow. The constant conversation is to find ways to follow science and not necessarily politicians.

Old Business/
New Business

Discussion on
masks while
students are
outside

Mr. Sorino said that there is constant conversation and the need for normalcy is there, but it must be done in a safe manner. He thanked those that came to the meeting tonight for their patience and commenting on this matter.

Seeing no further Old or New Business, Mr. Cattani asked for a motion to enter Executive Session and read the following statement.

Executive
Session

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into executive session at 8:16 p.m. MOTION CARRIED

45. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, and approved by voice vote to reconvene the meeting at 8:52 p.m. MOTION CARRIED

Meeting
Reconvened

46. Roll Call

Bruce Bolderman

Eugene Cattani

Anne McGarry (SLH)

Donna Bossone

Terence Hoverter - absent

Thomas Pellegrino

Martin Burns

Dennis Ingoglia (Brielle)

Alexis Pollock

Michele Cartaya (Lake Como) - absent

Joseph Loffredo

Alfred Sorino

Quorum Reached

Roll Call

Mr. Cattani asked for a motion to approve Manasquan Item #47.

Motion was made by Mr. Bolderman, seconded by Mr. Burns, to approve Manasquan Item #47 – Elementary School Personnel, as specified in Document 4.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

Manasquan
Item #47
MES Personnel
Document 4

**MANASQUAN
Personnel**

47. **Recommend** approval of the Elementary School personnel as per **Document 4.**

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #48.

Motion was made by Mrs. McGarry, seconded by Mrs. Pollock, to approve Manasquan/Sending Districts Item #48, High School Personnel, as specified in Document L

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mrs. Cartaya, Mr. Hoverter

MOTION CARRIED

Manasquan/
Sending
Districts Item
#48
MHS Personnel
Document L

**MANASQUAN/SENDING DISTRICTS
Personnel**

48. **Recommend** approval of the High School personnel as per **Document L.**

Mr. Cattani asked for a motion to adjourn.

Motion was made by Mr. Pellegrino, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to adjourn the meeting at 8:54 p.m.

MOTION CARRIED

49. **Adjournment**

Motion to Adjourn.

Adjournment

Respectfully submitted,


Pete Crawley, Ed.D.
Board Secretary